

Sabre Basic Reference Guide

SIGN IN/OUT

Format:- SI(sinin id) Eg:- SI1234	Sign into one area
Format:- SI*(sinin id) Eg:- SI*1234	Sign into all areas
S	Display all working areas
SO*	Sign out from all areas
xB	Change to area B

SABRE SCHEDULE

<u>Sabre Schedule</u> Format:- S(Date)(City Pair) Eg:- S30JUNKTMAUH
<u>With specific airline</u> Format:- S(Date)(City Pair)¥(Carrier code) Eg:-S30JUNKTMAUH¥EK
<u>Enhance Schedule</u> Format:- S(Date)(City Pair)/ES Eg:- S30JUNKTMAUH/ES

SABRE AVAILABILITY

<u>Sabre availability</u> Format:- 1(Date)(City Pair) Eg:- 130JUNKTMAUH
<u>With specific airline</u> Format:- 1(Date)(City Pair)¥(Carrier code) Eg:-130JUNKTMAUH¥EK
<u>With departure time</u> Format:- 1(Date)(City Pair)(time) Eg:-130JUNKTMAUH2P
<u>Via connecting city and time</u> Format:- 1(Date)(City Pair)(Time)(Connecting city)

Eg:- 130JUNKTMJFK9AAUH	
<u>Specific class</u> Format:- 1(Date)(City Pair)-(Class) Eg:-130JUNKTMAUH-Y	
1*	More availability
1*OA	Return to original availability
1*R	Redisplay last availability
1#2	Plus days
1-2	Minus days
Format:- 1(Date) Eg:- 123JUL	Different date
1#GF	With specific carrier
1#ALL	Display with all carriers
1R10JUL	Return in specific date
1R#7	Return plus number of days

DIRECT ACCESS AVAILABILITY

<u>Direct access availability</u> Format:- 1(date)(city pair)✕Carrier Eg:-125SEPKTMAUH✕EK	
<u>With departure time</u> Format:- 1(date)(city pair)(Time)✕Carrier Eg:-125SEPKTMAUH6P✕EK	
<u>Via connecting city and time</u> Format:- 1(date)(city pair)(Time)(Connecting city)✕Carrier Eg:- 125SEPKTMDXB9AIST✕EK	
1✕*	More availability from main display
1✕#1	Plus days
1✕-1	Minus days

Format:- 1×(Date) Eg:-1×30OCT	Different date
Format:- 1×R(Date) Eg:-1×R15NOV	Return in specific date
1×R#7	Return plus number of days

SELLING FROM AVAILABILITY

<u>Sell a seat from line number 7</u>	
Format:- 0(number of Seat)(Class)(line number) Eg:- 01Y7	
<u>Sell Y class from line number 7 and M class from line number 8</u>	
Format:- 0(number of Seat)(Class)(line no)(Class)(Line no) Eg:-01Y7M8 Sell Y class from line number 7 and M class from line number 8	
<u>Connecting flight/same class</u>	
Format:- 0(number of Seat)(Class)(line no)* Eg:-01Y7*	
<u>Waitlist segment</u>	
Format:- 0(number of Seat)(Class)(line no)LL Eg:-01Y7LL	
<u>Waitlist connecting flights/different class</u>	
Format:- 0(number of Seat)(Class)(line no)(Class)(Line no)LL Eg:-01Y7M8LL	
<u>Manual Sell on request (Long Sell)</u>	
Format:- 0(carrier)(flt.nbr)(class)(date)(city pair)NN(nbr of seats) Eg:- 0RA215Y24OCTKTMDLNN2	
<u>GK Sell</u>	
Format:- 0(number of Seat)(Class)(line no)GK Eg:-01Y7GK	
<u>Information (GK) segment sell with airline PNR</u>	
Format:- 0(carrier)(flight nbr)(class)(dates)(city pair)GK(nbr of seat) *(Airlines PNR) Eg:- 0RA401Y5MAYHKGBKKGK1*ALPNR	
0A	Surface segment (ARNK)

INCREASE / DECREASE NUMBER IN PARTY

,3	Increase all air segments to 3 seats
,3S2	Increase segment 2 to 3 seats
,2S3-4	Increase segment 3 and 4 to 2 seats

NAME FIELD

<p><u>Enter single adult name</u> Format:- -(last name)/(first name) (Title) Eg:- -SHRESTHA/ALAN MR</p>
<p><u>Enter child name</u> Format:- -(last name)/(first name) (Title)*C(Age) Eg:- -SHRESTHA/JANE MISS*C06</p>
<p><u>Send an SSR to the airline to inform that passenger is child.</u> Format:- 3CHLD/(DOB)-(Name no) Eg:- 3CHLD/22FEB15-2.1</p>
<p><u>Enter infant Name</u> Format:- -I/(surname)/(name) INFT*I(age in month) Eg:- -I/SHRESTHA/JENNY INFT*I04</p>
<p><u>Send an SSR to the airline to inform that an infant is traveling with an adult</u> Format:- 3INFT/(surname)/(firstname) INFT/(DOB)-(Parent's name no.) Eg:- 3INFT/SHRESTHA/JENNY INFT/02NOV20-1.1</p>

PHONE FIELD

9222444/ZIG ZAG TRAVEL-A	Add agent CTC first
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93971244/ALAN-H	Add the name and the house phone number of the passenger
917404127/EXT502-B	Add the business phone number and the extension of the passenger
-A	AGENT
-M	Mobile
-H	HOME/HOTEL
-B	BUSINESS
92✕	REMOVE LINE 2
92✕1115555 ZIG ZAG TVL REF TOM	Change Phone Number of line number 2

TICKET FIELD

7TAW14SEP/	PNR will be placed on Q9 on 14SEP
7TAW/	PNR will be placed on Q9 the same day
7TAW14SEP60/	PNR will be placed on personal Q60 on the 14SEP
7✕TAW18SEP60/	Change ticket time limit so the PNR will be placed on personal Q60 on the 18SEP

RECEIVED FIELD

6RAM	The PNR request is received from Ram
6✕HARI SHRESTHA	Changes received from Field

REMARKS

5CHECK PASSPORT	General remark
5*FQTV NBR LH 12345	Remark will show on ticket, below name field
5#HAVE A NICE TRIP	Itinerary remark
5-CASH	Form of payment remark
51x #NEW TEXT	Change itinerary remark
51x	Delete remark from line 1

END/IGNORE PNR

E	End transaction and remove PNR from Work area
ER	End and retrieve PNR
ET	End transaction and ignore PNR
EM	End and mail PNR to passenger
I	Ignore PNR
IR	Ignore and retrieve PNR

SAMPLE PNR

130JUNKTMAUH#EK	With specific airline
01Y7	Sell a seat from line number 7
-SHRESTHA/ALAN MR	Enter single adult name
9222444/ZIG ZAG TRAVEL-A	Add agent CTC first

7TAW/	PNR will be placed on Q9 the same day
6RAM	The PNR request is received from Ram
ER	End and retrieve PNR
IR	Ignore and retrieve PNR

OSI-OTHER SERVICE INFO

<u>Send OSI message to a particular airline in the PNR</u> Format:- 3OSI (Airline Code) (Free Text) Eg:- 3OSI RA CAN SPEAK JAPANESE ONLY	
<u>Send OSI message to a particular airline in the PNR for a specific passenger</u> Format:- 3OSI (Airline Code) (Free Text)-(PAX NAME NO) Eg:- 3OSI QR CIP CEO OF GULF AIR-1.1	
31✕PASSENGER SPEAKS NEPALI ONLY-3.1	Change an OSI facts for all airline in the PNR
31✕EK VIP PASSNGER-2.1	Change an OSI facts for a particular airline in the PNR
Format:- 3(line no)✕ Eg:- 32✕	Remove an OSI Remark
Format:- 3(line no).XX Eg:- 32.XX	Delete an OSI Remark

SSR-SPECIAL SERVICE REQUEST

<u>Request vegetarian meal for segment 1 passenger 2.1</u> Format:- 3(SSR Code)-Name no) Eg:- 3VGML1-2.1	
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<u>Request vegetarian meal for segment 2 and 3 passenger 1.1 and 2.1</u>	
Format:- 3(SSR Code)(Segment no)(Segment no)-Name no) Eg:-3VGML2,3-1.1,2.1	
<u>Request baby cot for passenger 1.1</u>	
Format:- 3(SSR Code)-Name no) Eg:- 3BSCT-1.1	
<u>Request seat 12A for segment 1 passenger 1.1</u>	
Format:- 3(SSR Code)/(Seat no)-Name no) Eg:-3NSST1/12A-1.1	
3TKNM/12345678904455-1.1	Advise ticket number manually
31✕PASSENGER SPEAKS NEPALI ONLY-3.1	Change an SSR facts for all airline in the PNR for passenger 3.1
Format:- 3(line no)✕ Eg:- 32✕	Delete SSR item from Sabre
Format:- 3(line no).XX Eg:- 32.XX	Cancel SSR item from Airlines and Sabre
DU*/SPM	Display all special meals codes
DU*/SPM✕KU	Display special meals codes by carrier

SEAT SELECTION

Format:- 4G(segment no) Eg:-4G1*	Display seat map for segment 1
<u>Book 2 seats on segment 1, 12A and 12B</u>	
Format:- 4G(segment no)/(Seat No) Eg:-4G1/12AB	
<u>Book non-consecutive seats</u>	
Format:- 4G(segment no)/(Seat No)(Seat No) Eg:-4G1/12AB14AB	
<u>Book seat 12A on segment 1 for passenger 1.1</u>	
Format:- Format:- 4G(segment no)/(Seat No)-(Name No) Eg:-4G1/12A-1.1	

4G1/NW	Request non-smoking, window seat, Generic seat request
*B	Display booked seats
Format:- 4GX(Segment no) Eg:-4GX2	Cancel seats for segment 2
<u>Cancel specific seat from segment 1</u>	
Format:- 4GX(Segment no)/(Seat No) Eg:-4GX1/12A	
4GXALL	Cancel all seats
<u>Request a non-smoking window seat for passenger 1.1 (for non interactive carriers)</u>	
Format:- 3(SSR Code)/NW-Name no) Eg:-3NSST/NW-1.1«	

EMAIL ADDRESS

<u>Add email address to PNR</u>	
Format:- PE¥(EMAIL ADDRESS)¥ Eg:- PE¥sabre@sabretn-np.com¥	
EM	End and mail PNR to the passenger
EMT	End PNR and send electronic ticket notification to all e-mail addresses in the PNR
EMI	End Passenger Name Record (PNR) and send e-invoice advising an electronic invoice is available on the web site
*PE	Display email address
PE1✕	Delete email address

PE1✕#EMAIL ADDRESS#	Change E-mail address of line number 1 Replace The Underscore (_)With Two Equals signs = =
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FREQUENT FLYER-FF

<u>Add frequent flyer number for Passenger 1.1</u>	
Format:- FF(airline code)(FF number)-(name field number) Eg:- FFBA123456-1.1	
<u>Enter FF Number for GF when flying BA</u>	
Format:- FF(airline code)(FF number)/(airline code)-(name field number) Eg:- FFGF123456/BA-1.1	
Format:- PT*(Airlines) Eg:- PT*QR	FF agreement between airlines
PT*	Display the entire list of carriers participating in FF Frequent Flyer Exchange/ Partnership agreements
*FF	Display FF number
FF1✕	Delete FF number
FF1✕EK123456	Change FF Number for line number 1

RETRIEVE PNR

Format:- *-(Surname) Eg:- *-SHRESTHA	Retrieve PNR by name
Format:- *(PNR) Eg:- *GHHKLB	Retrieve PNR by record locator

Retrieve PNR by flight details

Format:- *(carrier code)(flight number)/(flight date)-(surname)

Eg:- *BA162/25JULBAH-SHRESTHA

*2	Display PNR from name list
*L	Display name list

DISPLAY PNR ELEMENTS

*A	Display PNR
*I	Display itinerary
*N	Display names
*T	Display ticket field
*B	Display pre-reserved seats
*H	Display history
*P3	Display general facts
*FF	Display frequent flyer number
*PE	Display email address
*PQ	Display price quote
*P5	Display Remarks
*P7	Display Ticket Time Limit

CANCEL SEGMENT

X2	Cancel segment 2
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X1/4	Cancel segment 1 and 4
X1-3	Cancel segment 1-3
XI	Cancel whole itinerary

INSERT/MOVE SEGMENT

/2	Insert after segment 2
/2/1	Move segment 1 after segment 2
/0/4,5	Move segment 4 & 5 to 1st position
/1A	Insert ARNK after segment 1
/2/01Y7	Insert a sell after segment 2

CHANGE SEGMENT STATUS

EWR	Updates schedule changes/segment status
.1HK	Confirm segment number 1

CHANGE CLASS OF SERVICE

WC1Q	Will change segment 1 to Q class
WC1Q/2B	Change segment 1 to Q and segment 2 to B

WCAY	Will change all segments to Y class
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DIVIDE (steps)-Use only when change in itinerary / party separation is needed

1. D1.1	Divide name item 1.1
D1.1*2.1	
2. Modify the divided PNR at this point	
3. 6 CALLER NAME	Add the received from field
4. F	File PNR
5. ER and IR	

DIVIDE OF GROUP PNR (steps)

1. DC/1*1.1	Divide name item 1.1 form Group PNR
DC/3*1.1*2.1*5.1	
2. Modify the divided PNR at this point	
3. 6 CALLER NAME	Add the received from field
4. F	File PNR
5. ER and IR	

CLONE PNR (copy)

IC	Ignore and clone itinerary
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ICB2	Ignore and clone for 2 passengers
ICX1	Ignore and clone except segment 1
IC±7	Ignore the current PNR and clone the itinerary for a number of days later (maximum 30)
ICAPD±20	Ignore and clone all passenger data for specific number of days later

QUEUE

QC/	Count all queues
QC/-	Count all named queues
Q/17	Access Q17
QXI	Exit Q/ignore PNR
QR	Remove PNR from QUEUE

FLIGHT INFORMATION

VA*1	Flight details from availability
VI*1	Flight details from itinerary
VI*	Flight details-the whole PNR

ENCODE

W/-CCLONDON	City code
W/-APHEATHROW	Airport name
W/-ALSWISS	Airline name
W/-HLSHERATON	Hotel code
W/-CRHERTZ	Car co. code

W/EQ*763	Aircraft
HCCC/France	Country

DECODE

W/*LON	City code
W/*LHR	Airport code
W/*LX	Airline
W/EQ*747	Aircraft
HCCC/FR	Country

GLOBAL SECURITY AUTHORITY (PNR PASS)

PNR Pass

Format:- W/GS/A/(pcc code)/ALLOTH/PNRU/L-(pnr no)

Eg:- W/GS/A/Y0C8/ALLOTH/PNRU/L-QUSVLY

Note:- SI9 need to input before this command

PNR Pass Delete

Format:- W/GS/D/(pcc code)/ALLOTH/PNRU/L-(pnr no)

Eg:- W/GS/D/Y0C8/ALLOTH/PNRU/L-QUSVLY

Note:- SI9 need to input before this command

RELEASE PNR TO WHOLESALERS (5WT) OR (5WS)

Release PNR to the first wholesaler by adding an authorization line to a Sabre system PNR

Format:- 5WT-(pseudo city code)/ON

Eg:- 5WT-PCC0/ON

Turn off an authorization line to the first wholesaler after End Transaction

Format:- 5WT-(pseudo city code)/OFF

Eg:- 5WT-PCC0/OFF

Release PNR to the second wholesaler by adding an authorization line to a Sabre system PNR

Format:- 5WS-(pseudo city code)/ON

Eg:- 5WS-PCC0/ON

Turn off an authorization line to the second wholesaler after End Transaction

Format:- 5WS-(pseudo city code)/OFF

Eg:- 5WS-PCC0/OFF

Turn off an authorization line to the Release PNR to a new retail agency by adding an authorization line second wholesaler after End Transaction

Format:- 6xTA/(pseudo city code)

Eg:- 6xTA/PCC2

Note:- You must turn OFF all authorization lines before End Transaction and you must have keyword PNRREL.

APIS (ADVANCE PASSENGER INFORMATION SYSTEM)

Release PNR to the first wholesaler by adding an authorization line to a Sabre system PNR

Format:- 3DOCS/P/(COUNTRY OF ISSUE)/(Passport No)/(NATIONALITY COUNTRY)/(Date of Birth)/(Gender)/(Passport Expiry Date)/(last name)/(first name)-name number

Eg:3DOCS/P/NP/1463846621/NP/01APR1980/F/25MAR2025/SHRES
THA/RAM-1.1

Note: For more details please refer our DRS page:- Y/AAI/PDT/P60

SABRE ATLAS

W/-CYBERLIN,DE	Closest airports to city
W/-ATSXF	Closest airports to airport
W/-CYNICE,FR#CYPARIS, FR	Distance between 2 cities
W/-CYLONDON, GB#ATCDG	Distance between city and airport
W/-ATCDG#ATORY	Distance between 2 airports

N*/GLOBEA	Display country and city geography information
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CURRENCY

DC*CUR	Display list of countries' currencies, codes and rate of exchange against the local currency
DC*SAR	Decode currency
DC±USD500.00/NPR	Convert currency amount

CALCULATOR

T*NYC	Display local time in specific city
T×7±5	Sabre Calculator
T×JUL/03	Display calendar for specific month
T×15APR±7	Check date-plus or minus days
T×ETNYC/PAR	Calculate time difference between cities

FARE QUOTE (FQ)

Display specific airline's fares and class

Format:- FQ(sector)(Travel date)-(Airlines)¥B(Class)

Eg:-FQBAHLON25JUN-BA¥BY

Display fares for all airlines

Format:- FQ(sector)(Travel date)

Eg:-FQBAHLON25JUN

Display fare of Adult child and infant

Format:- Format:- FQ(sector)(Travel date)-(Airlines),ACI

Eg:- FQKTMDOH-EK,ACI

RULES DISPLAY FROM FQ

RD2	Display rule number 2
RD2*M	Display menu of rule 2
RD*RTG	Display routing

DISPLAY BOOKING CODES & AGREEMENTS

RB1BA	Display booking code from FQ, line 1 for a single carrier
RB1AA/BA/GF	Display booking code from FQ, line 1 for multiple carrier
RB*	Redisplay last RB

BARGAIN FINDER

WPNC	Search for the lowest fare for the itinerary booked
WPNCB	Search for the lowest fare for the itinerary and book the new class
WPNCs	Search for the lowest fare for the itinerary booked regardless of availability

PRICING ENTERIES

Format:- WPA(Airlines) Eg:-WPAEY	Pricing check of EY from the seat Sell
<u>Pricing check for Nepali Passenger</u> Format:- WPA(Airlines)¥NT/NP Eg:-WPAEY¥NT/NP	
Format:- WPA(Airlines)¥MUSD EG:-WPAEY¥MUSD	Pricing check of EY in USD
<u>Pricing check of EY for specific segment 1</u> Format:- WPA(Airlines)¥S(segment Number) Eg:-WPAEY¥S1	
<u>Pricing check of EY for specific Name number 1.1</u> Format:- WPA(Airlines)¥N(Name Number) Eg:-WPAEY¥N1.1	
<u>Pricing check of EY for different Passenger type</u> Format:- WPA(Airlines)¥P(Passenger Type) Eg:-WPAEY¥PLBR STU for student LBR for Labor EMI for emigrant	

RULES DISPLAY FROM WP

WPRD*M	Display menu
Format:- WPRD*C(categories of rule) Eg:-WPRD*C16	Display specific categories of rule
WPRD*RTG	Display routing
<u>Display an enhanced fare rule using segment select and/or range of segments</u> Format:- WPRD*C(categories of rule) ¥S(segment Number)	

Eg:-WPRD*C10¥S1

LOW FARE SEARCH

WPNI	Search for the lowest fare available with alternative routing
Format:- WC¥(Option number) Eg:- WC¥1	Choose option from the list of alternative itineraries
Format:- WC¥(Option number)X Eg:-WC¥1X	Choose option from the list of alternative itineraries and cancel current itinerary

JOURNEY RECORD USING LINEAR COMMANDS

Create a Journey Record for through fares

Format:- JR.(origin)/S-OY(destination)(Travel date)

EG:- JR.DFW/S-OYLAX15JUL

Create a Journey Record for through fares for round trip

Format:- JR.(origin)/S-OY(destination)(Travel date)/S-OY(return destination)(return date)

Eg:- JR.DFW/S-OYLAX15JUL/S-OYDFW20SEP

Create a Journey Record for through fares for multiple passenger

Format:- JR.(origin)/S-OY(destination)(Travel date)/P-(no of adult)ADT(no of child)CNN(no of infant)INF

JR.DFW/S-OYLAX15JUL/P-2ADT1CNN1INF

